

SCHWEITZER CHAPEL

Retreat Information & Policies

The Board of Directors would like to welcome you and thank you for choosing the Schweitzer Chapel for your stay. The Chapel is a non-profit 501 C(3) Christian organization and was built through the vision, energy, and contributions of many people as a place where young and old can find enjoyment, inspiration, and fulfillment.

The facility is available for use by Christian churches and organizations with a priority for junior and high school youth during the ski season. We also extend our invitation to family reunions, school groups, and various other gatherings throughout the year. During spring, summer, and fall, the Chapel Retreat Center is used by a growing number of people that come to enjoy amenities of Schweitzer like hiking & biking, horseback riding, tram rides and great restaurants.

All of the funds raised for this ministry are used for the Chapel and its maintenance. We are blessed by our generous donors who contribute to the Chapel. To donate, please contact our treasurer, Susan Stiger 208-757-7395.

INSURANCE: Each group using the facility must assume responsibility for group insurance coverage. Schweitzer Chapel maintains liability for public use of the building only.

FACILITIES: In addition to having a separate intimate sanctuary, the ski-in, ski-out Chapel includes a kitchen/dining area, recreational area with a pool table, ping-pong table and DVD player, and a 2 story dormitory that sleeps 48. The dorm has separate men's & women's floors with full bathroom and shower facilities for each. Each floor has four rooms with 6 beds in a room. No bedding or towels are furnished. **Bring sleeping bags or comforters and pillows.** We suggest bringing slippers or shower clogs. Tile floors are cold.

No food or drinks are allowed in the dorms.

KITCHEN/DINING: We have **(2)** refrigerators, **(2)** stoves w/ovens, **(2)** microwaves, **(3)** 6-quart slow cookers, coffee makers, griddles, pots & pans, dish towels and cooking utensils. Toilet tissue, hand soap, and paper towels are also provided. **You will need to bring:** Eating utensils (paper/plastic plates, cups, napkins, forks, knives, spoons).

WORSHIP SERVICES: Please Join Us!

Services begin on Christmas Eve and continue each Saturday through March.

Non-Denominational Service: *Saturdays at 3:30PM* **Catholic Mass:** *Saturdays at 4:30PM.*

THE SANCTUARY: Your group may use the sanctuary and video projector. Follow the instructions which are located under the communion table. **Please do not move the communion table.** If you bring audio equipment or other stage pieces, they must be put away before Saturday services and stored at the wide end of the sanctuary. Replace pews to original positions before Saturday services.

No food or drink is allowed in the sanctuary.

RESERVATIONS & PAYMENTS: Email Nicole at schweitzerchapel.reserve@gmail.com for inquiries. A \$400 deposit is required via PayPal at www.schweitzerchapel.com (click on DONATE) or mail a check to Schweitzer Chapel, PO Box 55, Ponderay ID 83852. **(This amount covers the first night and a \$100 non-refundable deposit).** Final payment of \$300/night for the remaining nights should be received no less than 14 days prior to your stay.

CANCELLATIONS: Should you find that your group is unable to keep its reservation, please notify Nicole at schweitzerchapel.reserve@gmail.com as early as possible. \$300 of your deposit will be refunded if you notify us at least 30 days before your stay. Cancellations of less than 30 days will result in a forfeiture of the entire \$400 deposit.

ARRIVAL & DEPARTURE: Arrive after 4:00 PM and depart no later than 12:00 PM. Other arrangements should be made with Nicole.

KEYS: Pick up keys at the Selkirk Lodge in Schweitzer Mountain Resort Village. The Chapel is located at 347 Northwest Passage, about 1/2 mile from the entrance to the resort's "permit" parking lot.

PARKING: Unload and then park. Please do not park on the roadway at any time. We have some parking spaces at Schweitzer Creek 100, just across the road from the Chapel on Stella Rd. 2 or 3 cars may be parked in the Chapel driveway but do not park over the snow sensor for the heated driveway. (Snow sensor is small blue cap in upper driveway). Also, do not park in front of the dumpster on Wednesday mornings for garbage pick up. **Buses must park at the Fall Line Parking** at the bottom of Musical Chairs ski lift less than a mile down the hill on Telemark Rd. **PUT YELLOW PARKING PASSES IN ALL VEHICLES PARKED AWAY FROM OUR FACILITY.** Find them in the first drawer of kitchen island.

UTILITIES: Turn on heat and hot water when you arrive and off when you leave:

Fireplace: leave at 70 degrees; thermostat is on the back wall next to the photo collage.

Overhead heat: on/off switch only is to the left of kitchen; **Dorm:** set no higher than 68 degrees; thermostat is inside the door into the lower level hallway. Turn heat down rather

than opening windows or doors. **Hot Water Tanks:** 3 tanks- one in the men's bathroom by kitchen and one on each floor of dormitory. Switch "vacation" mode to "on" and back to "vacation" when you leave.

GARBAGE: *Garbage pick up is on Wednesday...please keep the driveway clear.* Place all trash inside the dumpster. Do not leave any additional garbage outside or inside. If you have too much for the dumpster, it should be taken to a secondary dumpster site next to the Fire Station at the roundabout. During the Spring, Summer, & Fall seasons, all trash should be taken to the dumpster site at the roundabout.

SUPERVISION: Each group will be expected to provide adequate supervision. The trail at the end of our building is for Condo Owners below us as well as Chapel groups. **PLAYING, SLEDDING OR MAKING JUMPS ON IT ARE PROHIBITED!**

SNOW REMOVAL: Please help us keep the walkway free of snow and ice for the safety of everyone. Brush snow from boards and skis and store on racks. Try to keep the tile floor mopped dry around the board rack area.

SKI-IN, SKI-OUT: A trail across the road passing the maintenance garage leads to the lower ski lift. You may ride the lift once to get to the Day Lodge to buy tickets. To return to the Chapel, take the trail just below the Day Lodge, turn left just above the Chapel, coming down on the Fireplace end of the building.

CLEANING: Vacuums, mops, & brooms, are in the Supplies Closet. Bathroom cleaning supplies are kept under the bathroom sinks. We expect you to find the facility clean and we ask that you leave it clean when you leave. *A cleaning checklist is posted on the fridge.* We do a walk-through following the retreats to determine that no damage has been done. **Be sure the heat and hot water are turned down, lights are off, and doors are locked. Leave used dish towels on the kitchen counter.** Return parking passes to kitchen drawer. **Return keys to the Selkirk Lodge.**

ALCOHOL, DRUGS AND SMOKING are prohibited on Chapel property.

HAVE A GREAT TIME AT THE SCHWEITZER CHAPEL!